

ARRIVAL & DEPARTURE FROM SCHOOL

At Belgian Gardens there is limited rostered supervision of students before the commencement of the school day. We encourage students to not arrive at school before 8.00am. Once the 8am bell rings students, parents/carers and younger siblings are welcome to enter our grounds and sit quietly in the covered playground upholding our BGSS rules. Please note that NO staff supervision is provided before school.

Parents/carers who **need to drop** their children off early are encouraged to drop students off as close to the 8am bell as possible and students are expected to wait quietly and safely at the front of the school.

Students who have approved activities prior to 8am – band, instrumental music, tennis are to enter the grounds through the office gate entrance.

The local PCYC provides a before and after school care program. For more information on the program please contact them on 4772 3883

It is the parent's responsibility to ensure that children are collected promptly at the appropriate time. In the afternoon, staff supervision is provided for bus children only. Children must stay inside the school grounds if waiting for collection by parents/carers.

If parents/carers are running a little late please phone the office on 47713655 before 2.50pm to inform us. Every attempt will be made to let your child know this information.

Students not collected by 3.30pm will be taken to the school's office and 2 attempts to contact parents/carers will be made.

Students who cannot be collected by 3.30pm each day by parents are expected to be registered and checked into Afterschool Care arranged by parents/carers where supervision and care is provided until 6.00pm each school day.

YOUNGER SIBLINGS (NOT ENROLLED AT BGSS) ACCESSING PLAY EQUIPMENT AFTER SCHOOL

- Parents and Carers are asked to ensure that all safety rules for use of equipment and safe movement in our grounds are adhered to at all times.
- NO students or younger siblings are to use play equipment before school commences at 8.50am.
- Parents and carers are asked to closely supervise their children and younger siblings whilst using play equipment after school **from 3.00pm**
- A bell sounds at 3.30pm and parents/carers and students should ensure they are leaving the grounds at this time
- The last bus leaves our school at **3:40pm** and this will be the time that **all gates are secured**.